

Minutes of the online meeting of the EDUQAS project

(Skype, 15.10.2019, 11.00 EET)

Evaluation missions

1. The main purpose of the online meeting was to obtain approval from all partners for the evaluation missions. All the decisions regarding assignments of EU and PC experts and the dates of evaluation missions were updated in the Google Docs document: <https://docs.google.com/spreadsheets/d/1ZIP4UnvkVvYRMdEYh7eHRhjS8ly0pugU-evhYjTMhfM/edit#gid=763010553>.
2. By 25 October 2019, all the partners have to send a signed and stamped document from each institution stipulating the names of the experts appointed for each mission and their relevant expertise. After 25 October 2019, the University of Craiova will send official project invitations to everyone for the evaluation missions.
3. Each institution subject to evaluation should send the self-evaluation report to the partners appointed for its external evaluation, always with the e-mail address of the project coordinator (eduqas_ucv@outlook.com) in CC.
4. By July 2020 we expect to have ready 2 concluding reports regarding the evaluation visits and proposals for the improvement of evaluation methodologies: one for Ukraine, one for Kazakhstan.

Financial issues

1. All the partners who need money for financing the activities taking place until December are invited to send a payment request, stating the amount of money and the relevant purpose of the expenditure.
2. The financial reporting has to be uploaded with the expenses incurred until 31 October 2019 (supporting documents included), so that the procedure to receive the second project instalment can move on.

The meeting in Kazakhstan (November 2019)

Regarding the meeting and conference in Kazakhstan, whose programme has already been provided, it is very useful and relevant for the project, but the financial priority, right now, is the evaluation mission.